#### **BUILDINGS AND GROUNDS MINISTRY TEAM**

It is responsible for the maintenance, repair, and improvements to church properties including the parsonages.

- The Buildings and Grounds Ministry Team consists of up to eight (8) elected members.
- It works with the Senior Minister in the supervision of the day-to-day business as well as the long-term business relating to the church's buildings and grounds.
- It is responsible for preparing and managing its budget.
- It recommends and executes Capital Building Improvements.

### FATIH FORMATION AND YOUTH MINISTRIES TEAM (FFaYM)

It is responsible, with the Ordained Ministry, for the faith formation programs and activities of the church.

- It consists of a member of the ordained ministry, the Faith Formation Coordinator, six (6) elected members, and a youth elected for a one-year term.
- It is responsible for faith formation programs and activities of the church, including church school, confirmation, youth fellowship and acolytes.
- It appoints the Church School teachers, and advisors or leaders in youth groups to serve at its pleasure. It provides training and support for these persons engaged in children and youth ministries.
- It provides Safe Church training for all persons working with our children and youth.
- It is responsible for the development and implementation of a planned program for faith formation and fulfillment for the adult membership of the church.

#### CHANCEL

It is responsible for enhancing the worship experience.

- There are four (4) members of Chancel.
- It is responsible for the provision, maintenance and care of all items in the chancel.
- It is responsible for the care and security of the Sacristy.
- It seeks the guidance and assistance of the Deacons as needed.
- The Chancel Fund is used to beautify the sanctuary and enhance the worship experience.

#### MUSIC

It is responsible, with the Senior Minister and the Music Director, for the music programs of the church.

• The Music Ministry Team shall consist of two (2) members.

#### ENDOWMENT

Implement and manage a program of outreach to the membership to encourage and facilitate gifts to the Endowment Fund (the Fund) and effectively manage endowment funds in order to provide growing financial support to the church.

• The Team shall consist of 4-6 members.

#### FINANCE MINISTRY TEAM

Manage the financial affairs of the church

- The Finance Ministry Team consists of the Treasurer, Assistant Treasurer, and 4-6 other members.
- Prepare an annual budget based on expenditure requests from ministry teams, clergy and staff and projected income from pledges and other sources. After consultation with the Church Council present budget for approval by the membership at the Annual Budget Meeting.
- Analyze financial results and periodically prepare revised financial estimates for the fiscal year. If necessary take or recommend action to the Church Council or membership to achieve the budget goal.
- Identify and manage financial risks and purchase insurance as appropriate.
- Conduct special financial analysis as requested by teams, staff or clergy.

## MEMBERSHIP MINISTRY TEAM

It assists the Ordained Ministry in reaching out to persons who may be interested in attending or uniting with the church. It determines and presents to the Church Council a slate of nominees for officers, ministry teams, and delegates.

- The Membership Ministry Team consists of the Senior Minister and eight (8) elected members.
- It seeks to make individuals welcome to the church, and to acquaint them with other members.
- It receives applications for church membership and meets with the candidates to establish interest and qualifications.
- It determines and presents to the Church Council a slate of nominees for officers, ministry teams, and delegates.
- It informs prospective candidates of the duties of the office and asks for their consent to be nominated.

# MISSION AND JUSTICE MINISTRY TEAM

It is responsible for administering the mission and benevolence program of the church.

- It promotes a Christian awareness and response to local, national, and world problems.
- The Mission and Justice Team consists of four (4) elected members.
- It seeks to promote a more peaceful and just society by developing programs and activities on such issues as the environment, violence, hunger, and poverty.
- It seeks to promote outreach programs of the United Church of Christ and other organizations engaged in furthering peace, justice and human rights.
- It shall formulate and recommend to the membership matters of policy and program regarding 1) the church's responsibility for missions, including support for mission programs, and 2) the church's support for the programs and services of the United Church of Christ.

## STEWARDSHIP MINISTRY TEAM

To encourage giving of oneself to God's work.

- The Stewardship Ministry Team consists of five (5) one-year terms.
- It plans, organizes, promotes and conducts an annual membership giving program based on the total fund-raising effort that is necessary to support the annual budget.
- It is responsible for a program of stewardship education throughout the year.